



**Notice and announcement by the Chair of this Fairfield Parish
Council meeting on openness and transparency.**

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| Date of Approval of Version 1: | 11 th October 2018 |
| Date of review | 8 th September 2022 |
| Date of Next Review: | It is due for review not later than 4 years from its last review |

Notice and announcement by the Chair of this Fairfield Parish Council meeting on openness and transparency.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council when they are open to the public. This does not extend to live verbal commentary.

Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent.

Anyone wishing to report on the meeting should notify the Clerk or Chair so that they can be afforded reasonable facilities.

People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chair and should sit in the area designated for this purpose.

Improper conduct or any disruptive behaviour could result in expulsion from the meeting.