

Minutes of an Ordinary Meeting of Fairfield Parish Council held in Fairfield Community Hall on Thursday 9th September 2021 at 7:00 pm

Councillors present: N Andrews (NA) (Chair), BE Dack (BD), P Daffarn (PD), V Khatwa (VH), S Reader (SR) and N Reynolds (NR)

Officer present: Katrina Henshaw (KH)

Also present for all or part of the meeting: Ward Member Councillor S Dixon and two members of the public.

97 Apologies for Absence

- 97.1 Due to the resignation of Amanda Hunt a vacancy has arisen in the Office of Councillor for FPC. CBC has issued the official notice of a vacancy; this is displayed on FPC noticeboards and on the FPC website. If by 27th September 2021 a request for an election to fill this vacancy is made in writing to the Returning Officer at CBC by ten electors, an election will be held to fill the said vacancy, otherwise the vacancy will be advertised and filled by co-option. A vote of thanks was expressed to Amanda for her work for FPC over the past three years.
- 97.2 Apologies for absence were received from Ward Members Councillors B Saunders (BS) and N Harris (NH).

98 Chair's Notice

- 98.1 FPC's statement on commitment to openness and transparency was presented with the meeting sign-in sheets and is available on FPC website.
- 98.2 The Chair reminded everyone that under FPC's policy of transparency and openness, permission needs to be requested if anyone wants to record part of whole of the meeting.

99 Disclosures of Interest and Dispensation requests

- 99.1 Councillors Andrews and Dack declared an interest in item 117 (Councillor Andrews is a Trustee/Chair of the Community Hall Trust and Councillor Dack is a Trustee/Treasurer). It was agreed that they could both stay at the meeting for the item as it was an update only.
- 99.2 Councillor Andrews declared an interest in item 112 as his wife is a member of Fairfield WI. It was agreed that he could stay at the meeting for the item.
- 99.3 Councillors Dack and Reynolds declared an interest in item 118 (Councillor Dack is a Committee Member and Councillor Reynolds is the Committee Chair). It was agreed that they could both stay at the meeting for the item.
- 99.4 No written requests for dispensations for declarable interests.
- 99.5 No requests for dispensation were granted.

100 Council Minutes

- 100.1 Minutes of the Ordinary Meeting held on Thursday 22nd July 2021 had been circulated to all Councillors and it was

RESOLVED

That these minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair.

101 Public Participation Session

101.1 Two members of the public requested to speak on item 107 to explain their objections to the removal of the hedge to the protect various species who inhabit it. They explained they have no objections to a small section being removed to create a pathway to the school, although they feel permission has been granted for an extensive gap. They requested support from FPC to keep the remaining hedge.

102 Response from CBC on recently approved planning applications

102.1 CB/21/01219/FULL 8 Paxton Drive

Erection of single storey rear extension, partial conversion of double garage and introduction of parking area in front of property.

FPC objected to the application on the following grounds. If the partial conversion of the double garage is allowed, this will reduce the parking available below that required for the size of a four bedroomed house. FPC strongly objects to the solution of using the front garden for parking due to the adverse impact on the aesthetics of the street scene.

Full permission granted by CBC on 7th May 2021.

The officer report for 8 Paxton Drive acknowledges the comments from FPC, references the Neighbourhood Plan and comments that, "Following negotiations with the applicant, the proposal to remove a section of the boundary wall and front garden and replace this with an area of hardstanding for additional parking has been omitted from the plans."

In respect of parking, the report comments that, "Fairfield Parish Council have objected to the proposal, due to the loss of one-off street parking space within the part converted garage. However, the standards within the Central Bedfordshire Design Guide state that a four-bedroom dwelling must provide three off street parking spaces. The site will be able to provide one space within the garage and two to the frontage of the garage. As such, the site can demonstrate parking provision to comply with the design guide and as such the proposal is considered acceptable with regard to its impact on highway safety and parking."

The impact on the street scene associated with parking in the front garden has been addressed by the Officer. Parking levels are in compliance with standards and no other element of the scheme results in material harm to the character and appearance of the street scene.

102.2 CB/21/01634/FULL 41 Fleming Drive

Single storey front porch extension.

FPC objected to the application as due to the adverse impact on the aesthetics of the street scene. It was acknowledged that the applicant had met all the criteria for materials.

Full permission granted by CBC on 24th May 2021.

The officer report for 41 Fleming Drive notes the representation from FPC and the Neighbourhood Plan and makes the following comments in respect of the porch: -

The porch is to be constructed of materials to match the existing in compliance with the Fairfield Neighbourhood Plan Design Guide. It is considered necessary and relevant that a condition is attached to any approval requiring the materials to match the existing dwelling house.

Due to the restricted height, siting, and design of the proposal it would be a subservient addition to the host dwelling and in keeping with the character and appearance of the area.

It is therefore considered that the proposal would be in accordance with policies CS14 and DM3 of the North Core Strategy and Development Management Policies (2009), Section 12 of the NPPF and Section 7 of the Central Bedfordshire Design Guide and the Fairfield Neighbourhood Plan.

The impact of a development on the character and appearance of the street scene is a material consideration and, where development will be visible from the street, is relevant. Clearly, different siting and forms of extensions to a dwelling will have differing degrees of impact on the street scene. In the planning application at 41 Fleming Drive, the proportions of the porch are very modest and follow, more or less, the front building line of the porch. The roof height is limited, and matching materials are secured through condition. The degree of impact on the street scene was considered to be acceptable.

It was agreed that FPC will request a meeting with CBC to seek advise on how FPC can improve the integration of the Fairfield Neighbourhood Plan Design Statement with planning applications to protect the aesthetics of the street scene. **Action: SD**

103 Land around the western balancing pond in Fairfield

- 103.1 Following the recent adoption of the Local Plan, FPC has requested that Vistry gives FPC the first option of the above land if it is to be sold. FPC advised it only wished to use the land in accordance with the adopted Local Plan and would be willing to a 100 per cent indemnity on future building development. Vistry Strategic Land Director is looking into FPC's request. The clerk to chase up a response. **Action: KH**

104 Planning Applications

104.1 CB/21/03248/FULL 12 Heathcliff Avenue

Single storey rear extension (retrospective)

FPC objected as the materials used do not comply with the Fairfield Neighbourhood Plan Design Statement.

104.2 CB/21/03352/FULL 2 Leopold Corner

Single storey rear extension

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

104.3 CB/21/03383/FULL 23 Faraday Gardens

Single storey rear extension

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

104.4 CB/21/03418/VOC Fairfield Hospital

Removal of condition number 19 against planning permission MB/00/01151/OUT: (Outline: up to 853 residential dwellings, lower school, retail floor space, community centre and related highway works, footpath, cycle ways and bridle way) Condition 19 restricts the use of the properties, a section 106 covers the site restrictions of use therefore the condition is no longer required so we are seeking to remove it.

FPC had no comments on this application.

104.5 CB/21/03512/FULL 39 Fleming Drive

Single storey rear extension and door canopy.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

104.6 CB/21/03786/VOC 7 Burton Close

Variation of condition 3 of planning permission CB/20/03325/Full (Proposed single storey side extension). One number skylight built, not the two number skylights approved, skylight height reduced.

FPC had no objection to this variation.

104.7 CB/21/03630/LB Luke's Church Eliot Way

Listed Building: Update, clarify and amend previously approved internal works (CB/18/01981/LB and CB/18/01980/VOC). Landscaping, tarmac areas, bin/cycle storage and fence.

FPC had no comment on this application.

104.8 CB/21/03601/FULL 58 Bronte Avenue

Replacement of eastern boundary fencing to 2.13m height. Replacement of part southern boundary fencing to 2.2m height.

FPC received objections from neighbours to this application.

FPC sees no reason why fencing over the permitted 1.8m height is required.

104.9 **CB/21/03812/FULL1 Helena Crescent**

Single storey side extension and insertion of first floor window to en-suite.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

104.10 No urgent planning applications received between 3rd and 9th September 2021.

105 Planning Decisions

105.1 **CB/20/01494/VOC Land East of Hitchin Road & South of the Former Pig Testing Unit**

Variation of condition 5 of planning application CB/18/03260/RM pursuant to Outline planning permission reference CB/16/01455/OUT dated 30th June 2016 (erection of 180 dwellings with landscaping, open space, and associated works): Variation seeks to replace the consented drawings with replacement drawings that include front porches.

FPC had no objections to the basic principle of the application based on the information available and there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

Variation of condition granted by CBC 13th May 2021.

105.2 **CB/20/04571/FULL Land West of Hitchin Road, Fairfield**

Erection of 24 two storey dwellings, with a new access off Hitchin Road and extension of Eliot Way, together with garaging, parking, landscaping, and all enabling development.

FPC had no objections after receiving the comments below *in italic* to the requested conditions: -

- The bollards must comply with the Fairfield Neighbourhood Plan Design (page 33) and must be fitted with FB11 locks. *The bollard details are submitted on the material plans and are considered to be acceptable in accordance with the Neighbourhood Plan.*
- The Construction Statement must include details of where the construction workers will be allowed to park. They must not park on Fairfield roads (in particular Lydgate Fields, Eliot Way and Fairfield Gardens). FPC suggests Abbeymill Homes speak to Stotfold Football Club to seek permission for the construction workers to park there and arrange to bus them to site as previous developers have done. *The construction management plan sets out that all contractor / visitor parking will be on site.*
- The Construction Statement must state that construction traffic is not permitted to enter via Lydgate Fields. *The construction management plan confirms access for construction will be from Hitchin Road.*
- A planning condition must state that the construction complies with the Fairfield Neighbourhood Plan Design. *Material details have already been provided and are considered to comply with the neighbourhood plan (they are similar to the existing development to the south). Given the material details will be approved the condition is not necessary.*

Full permission granted by CBC 25th August 2021.

105.3 **CB/21/02102/FULL 67 Bronte Avenue**

Demolition of existing conservatory. Construction of new single storey extension.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

Full permission granted by CBC 22nd July 2021.

105.4 **CB/21/02235/FULL 27 Copperfield Close**

Single storey extension.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

Full permission granted by CBC 5th August 2021.

105.5 **CB/21/02642/VOC 7 Burton Close**

Variation of condition 3 to planning application CB/20/03325/FULL (Proposed single storey side extension): One number skylight built, not two number skylights approved.

FPC is content that the materials being used comply with the design statement and Neighbourhood plan. However, FPC do have concerns regarding the height of the single roof lantern. This was not in the original planning application and is subject to the VOC. FPC therefore request CBC planning and planning enforcement investigate and make the required decision.

Variation of condition refused by CBC 2nd August 2021.

105.6 **CB/TRE/21/00286 5 Lydgate Fields**

Works to a tree protected by a Tree Preservation Order: 4 metre crown reduction and removal of dead branches on two sycamore trees (TP174 & TP175) to MB/TPO/99/00001.

FPC had no comments on this and will leave it to the CBC Tree Officer to carry out appropriate investigations.

Consent granted by CBC 28th July 2021

105.7 **CB/21/03248/FULL 12 Heathcliff Avenue**

Single storey rear extension (retrospective)

FPC objected as the materials used do not comply with the Fairfield Neighbourhood Plan Design Statement.

Full permission granted by CBC 27th August 2021.

106 Central Bedfordshire Council Ward Members Report

106.1 Councillor Dixon reported

- PHE had looked at the data for Covid-19 Cases in the Stotfold and Langford Ward (which includes Fairfield) and had advised there were no hot spots that give them any cause for concern.
- Garden Waste collections has been temporarily suspended due to the ongoing national shortage of HGV drivers to ensure black bins, food waste and recycling can be continued. Garden Waste can be taken to any of CBC's Household Waste Recycling Centres. Appointments do need to be made but there is good availability.
- Planning applications have increased by 20% since last year which is causing immense pressure on the Planning Department.
- The fallen tree in West Drive was removed very quickly.
- CBC Officers are visiting Fairfield tomorrow (Friday 10th September) to look at the Western Shelter Belt.

Councillor thanked Councillor Reynolds for his continued work on Speed Watch as this is proving to be very successful.

106.2 Councillor Dixon advised that a CBC Officer is looking to arrange a meeting with other Parish Councils to discuss sharing mobile CCTV. **Action: SD**

107 Proposed removal of hedgerow at Campbell, Buchanan and George Site

107.1 Correspondence was received from residents requesting that the hedgerow not be touched or removed, despite any planning permission that Campbell, Buchanan and George may have or are planning on obtaining. It was noted that permission has only be granted to remove a section to create a pathway to the school and no other application has been received yet. FPC discussed the correspondence and the comments made by the members of the public in item 101 and agreed to look out for any planning applications to remove this hedge. Councillor Dixon also agreed to speak to CBC Planning regarding this matter. **Action: SD**

108 Proposed Garden of Reflection

108.1 CBC has supplied pre-planning advice which has been sent to CDS with a request for a quotation to create the design and planning application. CDS has supplied FPC with quotes for various options and these have been discussed in detail in a meeting between FPC and CDS.

The clerk to ask Vistry if the pre-planning advice is sufficient information for Fairfield Redevelopments Ltd to agree to release the restrictive covenant on the land that states the land in question cannot be used for anything except 'employment use'. **Action: KH**

With a unanimous vote, it was agreed that FPC would investigate creating a Garden of Remembrance to meet the residents of Fairfield needs of having somewhere to inter or scatter ashes. CBC do not have any facilities, so Fairfield residents always have to pay additional fees to use nearby facilities (e.g., charges are trebled for non Stotfold residents at Stotfold Cemetery and charges are quadrupled for non-NHDC residents at Wilbury Cemetery). A meeting with CBC Assets is to be arranged to discuss leasing the land. **Action: KH**

It was agreed that Councillor Dixon will speak to CBC Officer regarding the condition of the trees on the land. **Action: SD**

With a unanimous vote, it was agreed that FPC will increase the Garden of Rest / Reflection Budget from £22,500 to £25,000 (£2,500 moved from Parking Budget) to ensure there is sufficient funds to apply for planning permission. **Action: KH**

It was agreed with a unanimous vote that FPC will look at alternative quotes for some of the items listed on the CDS quote. **Action: NA / SR**

109 Investment Policy

109.1 Following a discussion, and with a unanimous vote, it was

RESOLVED

That FPC would adopt the Investment Policy Version 2 that have recently been reviewed.

The clerk to update website. **Action: KH**

110 Diversity Program

110.1 With a unanimous vote, it was agreed that as part of FPC diversity program FPC will notify the community of Fairfield the various religious festivals that occur monthly on the FPC website home page, newsletter, and social media outlets. Fairfield Matters will be asked to include articles and it is hoped to find a community member to interview based who will be celebrating the festival.

With a unanimous vote, it was agreed that Yom Kippur – Holiest Jewish Festival will be celebrated in September, and it was agreed to keep the announcements to a minimum, ideally no more than 3 announcements a month. The goal is to provide a platform of inclusion, diversity, and education to festivals people in Fairfield may not be aware of.

With a unanimous vote, it was agreed that the diversity working group will meet and discuss and will decide on what festivals will be celebrate every month and will advise all councillors of what is decided.

Action: NA / VK / SR

110.2 With a unanimous vote, it was agreed to purchase three flags (Armed Forces Day, Pride Month and Bedfordshire Day). Estimated costs £20.00 each. The Bowls Club have confirmed these flags can be flown on their flagpole and the Bowls Club will arrange. **Action: NA / KH**

111 Grant Application from Community Garden

111.1 Following a discussion, and with a unanimous vote it was

RESOLVED

That FPC will add funds of £467.54 to the money remaining from a previous grant (awarded 11th July 2019 - item 118 of the minutes) to make a total grant of £725. This grant is awarded to The Community Garden towards costs of maintaining the sensory and butterfly garden for the community to enjoy. The grant would be used for equipment such as sleepers for a Quay on the riverbed, mulch, bedding plants and grasses to add to the area.

REASON

To continue to provide a sensory and butterfly garden for the community to enjoy.

The clerk to advise the volunteers of the grant and to arrange payment of the grant upon receipt of invoices. **Action: KH**

111.2 It was agreed to ask FPRC and FHMC if the trees can be included in the tree surveys around Fairfield. **Action: BD**

111.3 It was agreed to ask the Bowls Club to cut the grass as they are the leaseholders. **Action: NA**

112 WI Proposal for the build of a cabinet to hold the Fairfield Hospital artifacts

112.1 With a unanimous vote, it was agreed that FPC will accept Fairfield WI's kind offer to manage the display of the artifacts. The clerk to advise the WI and thank them for the offer. **Action: KH**

It was agreed that FPC will purchase a cabinet and mannequin to display the artifacts and a budget of £2,000 was agreed. (£1,000 from the Recreation Budget with a Match Funded Grant will be requested from the Ward Councillors Discretionary Fund). The clerk to apply for the Grant when the costs are known. **Action: KH**

FPC to purchase the cabinet and ensure the security is adequate for the items and that the cabinet is fixed to the wall to meet Health and Safety Regulations. **Action: NA / KH**

FPC to purchase mannequin. **Action: NA / KH**

113 Events

113.1 With a unanimous vote, it was agreed to write off the non-refundable £500 deposit that was paid to Jive Swing for the VE Day celebrations in 2020 that were cancelled due to the Covid-19 pandemic. Reasons: (1) The event was specifically selected as it was appropriate for the VE Day and there are no similar events planned and (2) FPC do not wish to pay an additional cost of £2,000 approximately for something that is no longer required. The clerk to advise Jive Swing. **Action: KH**

114 Apple Day 2021

114.1 Apple Picking is arranged for Sunday 12th September and Apple Day is arranged for Saturday 18th September.

115 Orchards

115.1 The Directors of FHMC have granted FPC permission to arrange the survey of the Orchard Trees and this will be completed by Bob Lever the week commencing 20th September 2021.

116 Allotments

116.1 Nothing new to report.

117 Transfer of Community Hall

117.1 Nothing new to report.

118 All-inclusive Play Equipment in FPRA play areas

118.1 It was

Resolved

That FPC gifted the all-inclusive play equipment that has been purchased from Setter Play to FPRC and therefore has no responsibility for this equipment. A Deed of Gift was signed by two Councillors and Witnessed by the Proper Officer.

The clerk to send the Deed of Gift to FPRC. **Action: KH**

118.2 There was no update from FPRA.

119 Trim Trail

119.1 Councillor Andrews to arrange a meeting with the Directors of FHMC. **Action: NA**

120 Fairfield Community Church

120.1 The service of reflection to mark the end of the Covid-19 restrictions was held on Sunday 5th September 2019 and was a very pleasant service.

121 Remembrance Sunday – 14th November 2021

121.1 Councillor Dack will supply a detailed report at the October meeting. **Action: BD**

122 HM The Queen's Platinum Jubilee

122.1 Nothing new to report.

123 Bannatynes overspill car park

123.1 Councillor Andrews to arrange a meeting with the Directors of FHMC. **Action: NA**

124 Meeting with Resident/Management Companies/Associations and Steering Committee

124.1 A meeting to discuss the following items and any items suggested will be arranged after the meeting with the Directors of FHMC has been held: -

- Bins
- Bollards
- Charging points for electric cars

125 Crime figures

125.1 During July there were 5 reported crimes in Fairfield. These were for: -

- 1 x Public fear alarm or distress
- 1 x Assault without injury
- 1 x Theft from a motor vehicle
- 1 x Harassment
- 1 x Other theft

125.2 During August there were 6 reported crimes in Fairfield. These were for: -

- 3 x Burglary - residential
- 1 x Assault with injury
- 1 x Public fear alarm or distress
- 1 x Other Criminal Damage

126 Speed Watch Figures

- 126.1 During July there were 5 sessions in Fairfield with 1832 vehicles going past and 109 offenders. Throughout Bedfordshire there were 144 sessions with 883 letters being issued. 71 of the sessions were from Speed Watch Groups and 73 were from Bedfordshire Borough Speed Awareness Vehicle.
- 126.2 During August there were no sessions held in Fairfield.

127 Finance

- 127.1 Audit for 2020/21 accounts – The 2020/21 Annual Return for Fairfield Parish Council was approved at the Parish Council meeting held on 6th May 2021 following review and verification by an independent internal auditor. The external auditor, Mazars LLP, completed their external audit on 27th July 2020 and concluded that in their opinion the information in Sections 1 and 2 of the Annual Governance and Accountability is in accordance with proper practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The closure of accounts notice has been displayed on the noticeboards and website.
- 127.2 Following a discussion, it was

RESOLVED

For FPC to re-appoint ACM Business Services as the internal Auditor for 2021/22 at a cost of £160.00.

The clerk to place the contract. **Action: KH**

- 127.3 Bank reconciliation to 31st July 2021

Where the money is	Value
Unity Trust	£71,482.24
Cash Plus Card	£461.17
Petty Cash	£0.00
The Cambridge Building Society	£85,000.00
United Trust Bank	£85,000.00
Total Money	£241,943.41 (1)
Cash Book	
Total Receipts	£88,201.89
PLUS balance carried over 1 st April 2021	£195,309.28
LESS Total Payments	£41,567.76
Total Money in cash book	£241,943.41 (2)

As (1) and (2) are equal there are no issues to report.

- 127.4 Bank reconciliation to 31st August 2021

Where the money is	Value
Unity Trust	£16,101.83
Cash Plus Card	£332.05
Petty Cash	£0.00
The Cambridge Building Society	£85,000.00
United Trust Bank	£85,000.00
Total Money	£186,433.88 (1)
Cash Book	
Total Receipts	£88,201.89
PLUS balance carried over 1 st April 2021	£195,309.28
LESS Total Payments	£97,077.29
Total Money in cash book	£186,433.88 (2)

As (1) and (2) are equal there are no issues to report.

127.5 Receipts – None received

127.6 Payments

To whom	Description	Total
Katrina Henshaw	July wages including holiday pay	£1,717.83
	August wages	£514.23
HMRC	July Tax	£905.15
	August Tax	£131.09
Asentric	Clerk's Pension – July	£150.00
	Clerk's Pension – August	£150.00
EE	Mobile phone – July	£12.00
	Mobile phone – August	£12.00
Mail Chimp	Monthly subscription – July	£23.15
	Monthly subscription – August	£23.22
Namesco	Renewal of fairfieldparishcouncil.gov.uk	£207.59
Mazars	External Audit 2020/21	£480.00
Hislop & Co Horticulture	Maintenance – July	£1,200.00
	East Orchard – June	£252.00
	East Orchard – July	£252.00
	West Orchard - July	£348.00
SLCC	Annual Membership	£166.00
Information Commissioner's Office	Data Protection Registration	£35.00
Fairfield Community Hall	Scout's rent – July	£296.00
Setter Play Equipment	Inclusive Play Equipment	£45,000.00
Blandy and Blandy	Legal advice re Community Hall	£2,787.60
Monacor	Outdoor Play Equipment	£1,997.83
Longacres	Apple pickers	£105.90
Garden City Samba	Deposit for performance on Apple Day	£100.00
Total		£56,866.59

It was

RESOLVED

That payments of £56.866.59 be paid and it was noted that £300 was transferred to the cash plus card on 21st July 2021.

128 Correspondence

128.1 CBC – Electric Vehicle Charge points across Central Bedfordshire.

128.2 CBC - Central Bedfordshire Council consultation on parking fees and charges. This is open to all residents and can be viewed at www.centralbedfordshire.gov.uk/consultations. The consultation closes on Sunday 14 November 2021.

128.3 Buckingham Palace – Letter of thanks for thoughtful message of sympathy, sent on the death of Her Majesty's beloved husband The Duke of Edinburgh.

128.4 No urgent correspondence received between 3rd and 9th September 2021.

129 Any other business

NB This is for exchange of information only. No discussions can take place, nor can any decisions or actions be agreed at this time.

129.1 There was no other business.

130 Date of next meetings

130.1 The next Parish Council meeting will be held on Thursday 14th October 2021 at 7.00 pm in the Community Hall.

Meeting closed at 9.27 pm

Glossary of acronyms

CBC	Central Bedfordshire Council
CDS	Cemetery Development Services
Covid-19	Coronavirus 2019
FHMC	Fairfield Hall Management Company
FPC	Fairfield Parish Council
FPRA	Fairfield Park Resident Association
FPRC	Fairfield Park Resident Company
HGV	Heavy Goods Vehicle
NB	Nota bene (Latin phrase meaning 'note well')
PHE	Public Health England
VE Day	Victory in Europe Day
WI	Women's Institute