

## Minutes of an ordinary Meeting of Fairfield Parish Council held virtually on Zoom on Thursday 14<sup>th</sup> January 2021 at 7:00 pm

**Councillors present:** N Andrews (NA) (Chair), BE Dack (BD), P Daffarn (PD), V Khatwa (VK), S Reader (SR) and N Reynolds (NR)

**Officer present:** Katrina Henshaw (KH)

**Also present for all or part of the meeting:** Seven members of the public.

### **254 Election of Chair for the remaining part of the Civic Year.**

254.1 Following Councillor's Dack's resignation as Chair due to medical advice, Councillor Andrews was proposed and seconded to be elected as Chair. There were no other nominations and therefore, with a unanimous vote it was

#### **RESOLVED**

**That Councillor Andrews be appointed the Chair for the remaining part of the Civic year.**

Councillor Andrews to sign the Declaration of Acceptance of Office of Chair which will be countersigned by the Clerk as Proper Officer of the Council. **Action: NA / KH**

Councillor Andrews advised that he will be giving up being Chair of the Community Hall Trust as soon as it was practical and as soon as a replacement could be found.

Councillor Dack was thanked for all his hard work as Chair. He confirmed that he would be continuing as a Parish Councillor.

### **255 Election of Vice Chair for the remaining part of the Civic Year (if Vice is elected as Chair)**

255.1 Not required.

### **256 Apologies for Absence**

256.1 Apologies for absence were received from Councillor A M Hunt (AMH) (illness), Ward Members Councillors B Saunders (BS), S Dixon (SD) and N Harris (NH).

### **257 Chair's Notice**

257.1 FPC's statement on commitment to openness and transparency is available on FPC website.

257.2 The Chair reminded everyone that under FPC's policy of transparency and openness, permission needs to be requested if anyone wants to record part of whole of the meeting. FPC's current Zoom settings do not allow recording without the Chair's permission.

### **258 Disclosures of Interest and Dispensation requests**

258.1 Councillors Andrews and declared an interest in item 265 (Councillor Andrews is a Trustee/Chair of the Community Hall Trust and Councillor Dack is a Trustee/Treasurer). It was agreed they would both stay at the Zoom meeting as the decision required as not considered a conflict of interest.

258.2 No written requests for dispensations for declarable interests.

258.3 No requests for dispensation were granted.

## 259 Council Minutes

259.1 Minutes of the Ordinary Meeting held on Thursday 10<sup>th</sup> December 2020 had been circulated to all Councillors and it was

### RESOLVED

**That these minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair.**

## 260 Public Participation Session

260.1 One members of the public requested to speak on item 261.2 (planning application for Land West of Hitchin Road, Fairfield). She explained the objections from the Lydgate Fields residents regarding access to the new houses through Lydgate Fields and explained that Abbeymill Homes had never advised them of this possibility when they were selling the houses.

## 261 Planning Applications

### 261.1 CB/20/03613/VOC Fairfield Hospital, Hitchin Road.

Variation of Condition 19 to Planning Permission MB/00/01151/OUT (Outline: up to 853 residential dwellings, lower school, retail floor space, community centre and related highway works, footpath, cycle ways and bridle way) New proposal for the affordable housing provisions stated in condition 19 to not be binding on a mortgagee or chargee or any receiver.

FPC had no comment on this application.

### 261.2 CB/20/04571/FULL Land West of Hitchin Road, Fairfield

Erection of 24 two storey dwellings, with a new access off Hitchin Road and extension of Eliot Way, together with garaging, parking, landscaping and all enabling development.

- FPC received a presentation from AECOM and Homes England at the FPC meeting on 11<sup>th</sup> October 2018 (see item 155) and then FPC agreed to object to the application at the FPC meetings on 7<sup>th</sup> February 2019 (see item 272.1) and 5<sup>th</sup> August 2019 (item 148.3).
- FPC received an email from Abbeymill Homes on 5<sup>th</sup> January 2021 advising they are keen to engage with the Parish Council to work through any concerns they may have so as to try and avoid any unnecessary objections to the application.
- FPC received several points of concern from Lydgate Fields residents. FPC was requested to represent these concerns to CBC in the formal response to the application.

FPC **OBJECT** to this application and if officers are minded recommending it for approval FPC request it is called into the Development Management Committee for determination.

- FPC strongly object to through traffic from Eliot Way to Hitchin Road via Lydgate Fields and suggest that there is no access from Hitchin Road. If there is access from Hitchin Road, then it must be only left in and left out as proposed and there should be no access from Lydgate Fields.
- Provision needs to be made for the cycle path that forms part of the Green Wheel. The growth of Pix Brook and Etonbury will see an increase in cyclists and FPC has concerns for their safety.
- A crossing point and/or Road Crossing Officer will need to be provided across Hitchin Road so people can get to the Lower School safely.
- The Construction Statement must include details of where the construction workers will be allowed to park. They must not park on Fairfield roads (in particular Lydgate Fields, Eliot Way and Fairfield Gardens). FPC suggests Abbeymill Homes speak to Stotfold Football Club to seek permission for the construction workers to park there and arrange to bus them to site as previous developers have done.
- The Construction Statement must state that construction traffic is not permitted to enter via Lydgate Fields.

- FPC was disappointed that neither CBC nor Abbeymill Homes had consulted with the residents of Lydgate Fields on this application.
- FPC was unhappy that Abbeymill Homes had not advised residents of Lydgate Fields before they purchased their homes that there was the possibility of access to this new proposed development.
- A planning condition must state that the construction complies with the Fairfield Neighbourhood Plan Design.

FPC agreed to send the concerns from the Lydgate Fields residents to CBC but would also encourage the residents to send their objections to CBC directly and request to make representation at the meeting where the Development Management Committee consider this application.

### 261.3 **CB/20/04235/FULL 155 Bronte Avenue**

First and second floor rear extension.

At the FPC meeting on 10<sup>th</sup> December 2020 (item 230.1) FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement.

Since the meeting, a resident from Heathcliff Avenue has contacted FPC and advised that CBC did not consult them despite them being a neighbour and advised they had objections to the application. Unfortunately, the consultation period has finished so FPC has requested that Ward Councillor Dixon speak the Planning Officer regarding these objections and comments.

FPC expressed concern that CBC had not consulted the correct people on applications CB/20/04235/FULL and CB/20/04571/FULL. The clerk to request the Ward Councillors speak to the Planning Officers regarding this issue to prevent future incidents. **Action: KH**

## 262 **Planning Decisions**

### 262.1 **CB/20 CB/20/03288/FULL 163 Hitchin Road**

Construction of four x four-bedroom semi-detached dwellings with associated access, parking and landscaping on land adjacent to 163 Hitchin Road.

FPC objected to the application as the reports required by CBC have not been supplied.

**Full permission granted by CBC on 18<sup>th</sup> December 2020.**

### 262.2 **CB/20/03935/FULL 33 Fleming Drive**

Demolishing of existing conservatory for a single storey ground floor rear extension.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design.

**Full permission granted by CBC on 2<sup>nd</sup> December 2020.**

### 262.3 **CB/20/03946/FULL 39 Fleming Drive**

Single storey rear extension and rear entrance canopy.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design.

**Full permission granted by CBC on 3<sup>rd</sup> December 2020.**

### 262.4 **CB/20/04257/FULL 39 Hardy Way**

Single storey rear extension.

FPC had no objections to the basic principle of the application based on the information available and providing there are conditions that the construction complies with the Fairfield Neighbourhood Plan Design Statement. However, there is concern about the slate and brick and the applicant should be made aware that these must match the existing slates and bricks.

**Full permission granted by CBC on 16<sup>th</sup> December 2020.**

262.5 **CB/20/01519/LDCE Urban Central Park, Dickens Boulevard, Fairfield**

Lawful Development Certificate Existing: Remove canopy and re-site in park.

FPC had no objections.

**Application withdrawn 16<sup>th</sup> December 2020 due to being advised to complete the wrong form. This will be resubmitted shortly on the correct form.**

262.6 **CB/TRE/20/00600 East & West Orchards, Fairfield**

Works to trees protected by a Preservation Order: Various works at east & west orchards Fairfield to CB/10/00010/G1&G2

**Consent granted by CBC on 12<sup>th</sup> January 2021.**

**263 Central Bedfordshire Council Ward Members Report**

263.1 The Ward Councillors apologised for not submitting a report but unfortunately, they had to deal with the flooding in Langford today and had a full council meeting this evening. However, since the meeting Councillor Dixon submitted the following report: -

“Firstly, can I wish you all a happy new year. My apologies for not sending this update before Thursday evening, but I was detained elsewhere on a flooding issue.

Congratulations to Nick Andrews on taking over the position of Chair of Fairfield Parish Council.

Covid-19 – The roll out of the vaccine gathers pace daily. Despite some initial issues over the comms surrounding the roll out programme, what is becoming clearer is that the top four categories of those called upon for a vaccination is rapidly being processed. Feedback from the vaccination centre in Stevenage indicates how smoothly the operation is running. Locally, we also have vaccinations being administered via the Shefford Health Centre and in Biggleswade. The call received by those in these categories will often be determined by the GP surgery you are registered at, but the “super” centre in Stevenage is taking the majority of vaccinations on. If transport to Stevenage is an issue and cannot be easily resolved locally, then an appointment at a local GP clinic will be arranged.

Case numbers look to be flattening, but still remain far higher than in March/April 2020. The transmission of the virus in certain areas remains a concern, but overall, the behaviour of CBC residents is helping to slow the rate. Please continue to follow the advice sent via social media and if further information on most related subjects can be found on the CBC website.

Covid Stewards have just been deployed across the authority. They are there specifically to offer help and advice to residents and businesses but will of course report any breaches of the guidance they see while on duty. Initially sent to towns in Central Bedfordshire, they have been directed to Fairfield for a wander round the village to support the guidance. On a trip to the urban park last week, I was pleased to see the police turn up. They too are now spending more time showing a presence in the village.

It was pleasing to see the unanimous support of the Executive earlier in the month for the Article 4 application. The Executives decision is effective from the 5<sup>th</sup> January 2021, unless the Secretary of State decides he doesn't agree with the article or wishes to amend it. And while so much of the Councils time is spent on Covid-19 related matters, we have still had to prepare a balanced budget for consideration. Out for consultation now, the proposal for 2021/2 shows a 3% increase allocated specifically for adult social care and 1.95% for the general fund. As a parish council you will have been consulted and please do feedback your thoughts.

On Thursday 14<sup>th</sup> January, James Jamieson stepped down as Leader of CBC, after nine and a half years. He is succeeded by Councillor Richard Wenham, who many of you may know from his role as portfolio holder for finance and a ward member for Arlesey and Henlow. Earlier in the month we also received the final proposals for the revision to the ward boundaries ahead of the 2023 elections. These see Fairfield join Arlesey in a new ward. The ward will be titled Arlesey and Fairfield after much lobbying by your ward members.

And finally, I am waiting on the feedback post an inspection of the open land off Eliot Way, which has just taken place.

As ever, please do remember... HANDS FACE SPACE”.

263.2 Mobile CCTV – Councillor Dixon is still investigating this and hopes to arrange a meeting with interested parties in January.

263.3 Restricting PDR in Fairfield – FPC received formal notification that the responses from Article 4 consultation to restrict PDR in Fairfield were considered at the Executive meeting where it was agreed that CBC would support FPC’s application and will therefore send it on to on to the Secretary of State.

FPC thanked Ward Councillor Dixon for his support with this application and his excellent work in guiding the application through CBC.

## 264 Budget 2021/22

264.1 Q3 comparison of budget 2019/20 with expenditure.

	bf 01/04/2020 (1)	Budget 2020/21 (2)	Additional income (3)	Money spent Q2 2020/21 (4)	Money remaining (1)+(2)+(3)-(4)
Administration	£6,211.51	£31,510.19	£0.00	£24,112.44	£13,609.26
Recreation	£33,706.12	£40,498.43	£908.40	£20,555.87	£54,556.98
Community Hall	£0.00	£10,000.00	£0.00	£3,249.16	£6,750.84
Orchards	£16,790.39	£0.00	£48.50	£13,030.96	£3,807.93
Apple Day	£529.62	£470.38	£0.00	£152.54	£847.46
Grants	£3,341.02	£20,000.00	£187.87	£3,280.53	£20,248.36
Garden of Rest	£15,000.00	£0.00	£0.00	£0.00	£15,000.00
Additional Parking	£75,902.50	£0.00	£0.00	£0.00	£75,902.50
Reserves	£30,000.00	£0.00	£0.00	£0.00	£30,000.00
VAT	-£2,134.10	£0.00	£8,421.02	£8151.47	£-1864.55
<b>Total</b>	<b>£179,347.06</b>	<b>£102,479.00</b>	<b>£9,565.79</b>	<b>£72,532.97</b>	<b>£218,858.78</b>

bf = brought forward

264.2 Following a discussion, it was

### RESOLVED

**That FPC will set a Precept of £106,865.00 (£79.75 for band D – 0% change). The Budget and Precept were set as follows.** (NB some of these projects may not be started or completed during 2020/21 so unspent monies will be carried over to the following financial year).

	Estimated bf 01/04/2020 (1)	Estimated Budget costs (2)	Precept 2021/22 (3)	Difference between (1) + (3) and (2)
<b>Administration</b>	£10,097.12	£25,000.00	£14,902.88	£0.00
<i>General</i>		£20,000.00		
<i>Legal expenses for Community Hall transfer</i>		£5,000.00		
<b>Recreation and Public Lands</b>	£29,489.12	£635,281.32	£47,816.71	-£557,975.49
<i>bf Project from Anglian Water donation (25/9/18)</i>		£7,000.00		
<i>bf Money from Youth Club Closure (1/2/19)</i>		£1,674.32		
<i>bf Trim Trail (£10,000 from Campbell and Buchanan donation 14/9/15)</i>		£19,800.00		
<i>Grass verges / roundabouts / dog bins</i>		£12,000.00		
<i>Hardy Way / Kingsley Avenue hedge</i>		£650.00		
<i>Gritting</i>		£5,000.00		
<i>Road Crossing Officer</i>		£4,000.00		
<i>Summer Youth Activities</i>		£5,000.00		
<i>Silent Fireworks (5<sup>th</sup> November)</i>		£3,000.00		
<i>Remembrance Sunday</i>		£500.00		
<i>Carol Service</i>		£500.00		
<i>Christmas Events</i>		£3,000.00		
<i>Christmas Lights</i>		£7,000.00		
<i>Crime Prevention</i>		£2,000.00		
<i>Litter bins</i>		£2,157.00		

<i>Expanding Bowls Club / Cricket Club car park</i>		£20,000.00		
<i>Cricket Club extension / removal of green hut</i>		£10,000.00		
<i>Street Lighting – Eliot Way, Hardy Way and the path between School and Community Hall</i>		£32,000.00		
<i>Recreation area</i>		£500,000.00		
<b>Allotments</b>	£10,000.00	£80,000.00	£12,500.00	-£57,500.00
<i>(£10,000 from Campbell and Buchanan donation 14/9/15)</i>				
<b>Garden of Rest / Reflection</b>	£15,000.00	£80,000.00	£7,500.00	-£57,500.00
<i>(£15,000 from Campbell and Buchanan donation 14/9/15)</i>				
<b>Grants</b>	£20,248.36	22,500.00	£2,251.64	£0.00
<i>bf Matched funding for play equipment</i>		£12,500.00		
<b>Community Hall</b>	£6,750.84	£32,250.00	£13,249.16	-£12,250.00
<i>PA System</i>		£2,000.00		
<i>Roof</i>		£5,000.00		
<i>Replacement of roof (10 years)</i>		£10,000.00		
<i>Outside window and door painting (every 3 years)</i>		£3,000.00		
<i>Railings painting (every 5 years)</i>		£500.00		
<i>Handrails and posts painting (yearly)</i>		£250.00		
<i>Heating system</i>		£1,000.00		
<i>Building insurance (exterior)</i>		£1,000.00		
<i>Exterior drains</i>		£1,000.00		
<i>Clock service</i>		£500.00		
<i>Sink Fund</i>		£10,000.00		
<b>Orchards</b>	£1,307.93	£9,800.00	£8492.07	£0.00
<i>Grass cutting</i>		£,2500.00		
<i>Maintenance</i>		£1,000.00		
<i>New trees</i>		£300.00		
<i>Tools</i>		£500.00		
<i>Community Garden</i>		£500.00		
<i>Contingency</i>		£5,000.00		
<b>Apple Day</b>	£847.46	£1,000.00	£152.54	£0.00
<b>Additional Parking</b>	£75,902.50	£75,902.50	£0.00	£0.00
<b>Reserves</b>	£30,000.00	£30,000.00	£0.00	£0.00
<b>Total</b>	<b>£199,643.37</b>	<b>£991,733.82</b>	<b>£106,865.00</b>	<b>-£685,225.49</b>

## REASON

To manage existing areas and to continue building funds so FPC can provide facilities and amenities for the community once land becomes available. Grants and / or loans will need to be investigated to meet any shortfall and will be applied for where possible.

The clerk to return the Precept Request Form to CBC by 18<sup>th</sup> January 2021. **Action: KH**

### 265 Transfer of the Community Hall

- 265.1 FPC has been advised by Blandy and Blandy that FPC and Fairfield Community Hall Trust do not require a lease as everything is covered in the Trust Deed. However, as the Trust Deed is eight years old it was agreed that FPC and Fairfield Community Hall Trust should jointly consult a Solicitor who specialises in Trusts. Councillors Andrews and Dack to seek a suitable Solicitor. **Action: NA / BD**

### 266 Benches at Cricket Ground

- 266.1 FPC received a letter from a resident regarding this installation of benches during the Covid-19 pandemic and these comments were noted.

FPC received clarification on quotations for installations from Maydencroft and B2B as per item 236.2 (December 2020 minutes). Following a discussion, and with a unanimous vote, it was

## RESOLVED

**That FPC would award the contract for installing the benches to Maydencroft.**

## REASONS

**To provide benches for the Community to enjoy and the quotation from Maydencroft was considered best value.**

The clerk to place the contract. **Action: KH**

- 266.2 It was agreed for a resident to purchase a bench as a memorial bench to be installed at the Cricket Ground. (FHMC and the Cricket Club have granted permission for this). Councillor Andrews to advise resident of the cost and once the money has been received the clerk to order the bench. **Action: NA / KH**

It was agreed that FPC would not have a policy for memorial benches as each application would be subject to permission from the landowner.

## 267 Two replacement Silver Birch Trees in the Community Garden

- 267.1 Councillor Andrews advised that FHMC and the Bowls Club both would like the trees replaced with Silver Birch trees and the Bowls Club have offered to plant and water them. Quotations for new trees were received on item 238.1 (December 2020 minutes) from Grasslands Nursery, Todd's Nursey and Trees Direct.

Following a discussion, and with a unanimous vote, it was

### RESOLVED

**That FPC would purchase two silver birch trees and accept the bowls club's offer for them to plant and water them. It was agreed to purchase these from Todd's Nursery.**

## REASONS

**To replace the trees that had recently died and the quotation from Todd's Nursery was considered best value.**

The clerk to place the purchase order. **Action: KH**

## 268 Orchards

- 268.1 FPC has requested permission from FHMC to do the suggested work by Bob Lever on the tree. CBC has granted consent for the work to be done on the trees with TPOs (see item 262.6 of these minutes). All works will be done in accordance with current Covid-19 regulations.
- 268.2 Councillor Daffarn advised that six new plum trees and a memorial tree were planted on 12<sup>th</sup> December 2020.

## 269 Proposed Garden of Reflection

- 269.1 FPC is waiting the results of the survey from CBC.

## 270 Allotments

- 270.1 Councillor Reader advised that the Working Group is currently costing the project and looking for external funding.

## 271 Additional Storage for Cricket Club / Green Storage Building

- 271.1 Councillors Andrews and Daffarn met with the Cricket Club and an Architect. As it was uncertain if the existing building would be strong enough to have any additional building attached to it, it was agreed to investigate having a shed inside the compound to store the equipment currently in the Green Storage Building. This would then allow the Green Storage Building to be demolished. Once there is a firm proposal, FHMC will be consulted and if permission is granted, FPC will be asked for a grant. **Action: NA**

## 272 Proposed Trim Trail

272.1 FHMC cannot back the Trim Trail on the Hall's grounds as there is no support from their residents for this. In addition to the lack of support, part of the concerns relating to this initiative relates to the current drug dealing issues. It was felt that the trim trail would provide additional areas where youths could congregate and further facilitate drug dealing. It was also thought that the exercise structures would attract graffiti and detract from the beauty of the Hall's grounds.

It was suggested that it might be worth considering creating the Trim Trail in stages and only installing a few pieces of equipment initially. Councillors Hunt, Reader and Reynolds to draft a new proposal. **Action: AMH / SR / NR**

## 273 Neighbourhood Watch (NHW)

273.1 FPC funded a NHW leaflet being designed and printed and this will be distributed to all households by the NHW. CBC has supplied the NHW with NHW signs to be installed on lampposts. Councillor Dack to contact NHW and ask if they need any further assistance from FPC and to seek an update on distribution of the leaflet and lamppost signage. **Action: BD**

## 274 Crime figures

274.1 During December there was one reported crime in Fairfield. This was an assault occasioning actual bodily harm (ABH).

## 275 Speed Watch Figures

275.1 There was only one Speed Watch during December 2020 due to the Covid-19 Pandemic. However, they have now been advised that Speed Watch can commence again with only two volunteers per session and social distancing must be adhered to.

## 276 Finance

276.1 Bank reconciliation to 31<sup>st</sup> December 2020

Where the money is	Value
Unity Trust	£218,492.15
Cash Plus Card	£366.63
Petty Cash	£0.00
<b>Total Money</b>	<b>£218,858.78 (1)</b>
<b>Cash Book</b>	
Total Receipts	£112,044.79
PLUS balance carried over 1 <sup>st</sup> April 2020	£179,347.06
LESS Total Payments	£72,533.07
<b>Total Money in cash book</b>	<b>£218,858.78 (2)</b>

As (1) and (2) are equal there are no issues to report.

276.2 Receipts

From whom	Description	Total
Aztek	Refund for storage unit	£221.42
Central Bedfordshire Council	20/21 Grass cutting contribution	£214.26
Richard Craven	Memorial Tree	£48.50
<b>Total</b>		<b>£484.18</b>

Payments

To whom	Description	Total
Katrina Henshaw	December wages	£581.92
HMRC	December Tax and NI	£168.40
Asentric	Clerk's Pension	£150.00

Unity Bank	Service Charge	£24.90
EE	Mobile phone – December	£10.46
Design Wall	Website	£37.12
Mail Chimp	Monthly subscription	£23.64
BATPC	New Councillor Induction course (VK)	£30.00
Lexis Nexis	Local Council Administration book	£94.00
Oliver Tansley	Designing NHW Flyer	£50.00
Graphix	Printing NHW flyer	£77.00
Sparkx	Christmas Lights	£4,672.70 £227.99
The Royal British Legion	Donation	£400.00
Hislop & Co Horticulture	Maintenance contract – November	£1,200.00
	Maintenance contract – December	£1,200.00
Curry's	Cooker for Community Hall	£2,051.00
Curry's	Microwave for Community Hall	£161.00
Curry's	Fridge Freezer for Community Hall	£534.99
<b>Total</b>		<b>£11,695.12</b>

It was

**RESOLVED**

**That payments of £11,695.12 be paid and receipts of £484.18 was noted.**

**277 Correspondence**

- 277.1 CBC – Extended Consultation on Leisure Facilities Strategy. (Deadline is 17<sup>th</sup> January 2021). Councillor Dack to complete. **Action: BD**
- 277.2 CBC – Budget 2021 Consultation. (Deadline is 27<sup>th</sup> January 2021).
- 277.3 CBC – Hertfordshire Waste Local Plan – Draft Plan Consultation.
- 277.4 CBC – The Local Government Boundary Commission for England – Final recommendations for CBC published.
- 277.5 A resident – Requesting FPC consider taking over the history website Three Counties Asylum. Councillor Dack to speak to the owner of the website. **Action: BD**

**278 Any other business**

NB This is for exchange of information only. No discussions can take place, nor can any decisions or actions be agreed at this time.

- 278.1 There was no other business.

**279 Date of next meeting**

- 279.1 The next Parish Council meeting will be held on 11<sup>th</sup> February 2021 at 7.00 pm.

Meeting closed 8.55 pm.

## **Glossary of acronyms**

bf	brought forward
CBC	Central Bedfordshire Council
CCTV	Closed-circuit television.
Covid-19	Coronavirus Disease 2019
FHMC	Fairfield Hall Management Company
FPC	Fairfield Parish Council
GP	General Practitioner
NB	Nota bene (Latin phrase meaning 'note well')
NHW	Neighbourhood Watch
PDR	Permitted Development Right
TPO	Tree Preservation Order