

Date: Friday 8<sup>th</sup> March 2019

**Councillors:**

C Bidwell (Chairman), B E Dack, P Daffarn, N P Hanks, A M Hunt, S L Jones and T Milliken.

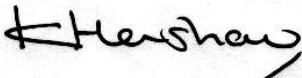
You are hereby summoned to attend the following meeting:

## Fairfield Parish Council

**Date / Time:** Thursday 14<sup>th</sup> March 2019 at 7.00 pm for planning and 7.30 pm for all other matters.

**Venue:** Fairfield Community Hall, Kipling Crescent.

Members of the press and public are invited to attend.



Katrina Henshaw, Parish Clerk

## Meeting Agenda

### 1 Apologies for Absence

1.1 To receive any apologies for absence from Councillors.

### 2 Chairman's Notice

2.1 Councillor Bidwell to read out the announcement on openness and transparency.

### 3 Disclosures of Interest and Dispensation requests

3.1 To receive any declarations of interest from Councillors on matters contained in the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.

3.2 To receive written requests for dispensations for declarable interests.

3.3 To grant any requests for dispensation as appropriate.

### 4 Council Minutes

4.1 To approve and sign as a correct record the minutes of the parish council meeting held on 14<sup>th</sup> February 2019.

### 5 Public Participation Session for planning applications

5.1 15 minutes is allocated for public participation. Up to five members of the public will be given no more than three minutes each to speak, provided the correct notice has been given to the Parish Clerk prior to the meeting.

## Planning (Between 7.00 pm and 7.25 pm)

### 6 Planning Applications

- 6.1 **CB/1900297/FULL 1 Shaftesbury Drive**  
Proposed single storey rear extension and front extension
- 6.2 **CB/18/00349/FULL 60 Bronte Avenue**  
Single storey rear extension
- 6.3 Any urgent planning applications received between 8<sup>th</sup> and 14<sup>th</sup> March 2019

### 7 Planning Decisions

- 7.1 **CB/18/01615/OUT Land adjacent to Wilbury Hills Cemetery**  
Outline: Erection of crematorium, including vehicular access to Arlesey New Road, internal access roads, car parking and service areas, alterations to levels, landscaping and memorial gardens and related works.  
Outline permission refused by CBC 5<sup>th</sup> March 2019.
- 7.2 **CB/18/03909/FULL Harlington House, Louise Rise**  
Erection of a cycle store.  
Full permission granted by CBC 19<sup>th</sup> February 2019.
- 7.3 **CB/TRE/18/00508 East and West Orchards**  
Works on trees protected by a Preservation order: Various as detailed on the schedule of works and within Groups G1 & G2 of TPO Ref: CB/TPO/10/001030/01/2019  
CBC granted consent 26<sup>th</sup> February 2019.

## Rest of meeting (From 7.30 pm)

### 8 Public Participation Session for rest of the meeting

- 8.1 15 minutes is allocated for public participation. Up to five members of the public will be given no more than three minutes each to speak, provided the correct notice has been given to the Parish Clerk prior to the meeting.

### 9 Central Bedfordshire Council Ward Members Report

- 9.1 To receive a report from a CBC Ward Members on matters pertaining to Fairfield.
- 9.2 To receive an update on land for allotments, garden of remembrance and recreation space.
- 9.3 To receive an update on the sewage smell at the new school and sewage connection for the Crest Nicholson site
- 9.4 To receive an update on the recent parking issues on Eliot Way and Hitchin Road.
- 9.5 To receive an update on what 'children crossing' signs CBC will be proving in Fairfield.

## Decision items

### 10 Dickens Boulevard roundabout

- 10.1 To discuss the dead tree and agree if any action is required. The dead tree was growing within a shrub bed full of Lonicera therefore there was no way of removing the stump without losing a large section of shrub. Hislop's cut the tree down to below the height of the shrub so it couldn't be seen.

## **11 Orchards**

- 11.1 Works have been completed to the fruit trees. FPC to discuss and agree actions on the apple tree covered in brambles (not included in the tree survey). Either the brambles need to be stripped to see what is left of the tree (unlikely that the tree is alive) or leave it as a nice habitat for nesting birds.
- 11.2 To receive permission from the Directors to do works to the sycamores in the West Orchard.
- 11.3 To discuss planting some bushes adjacent to the West Wing to improve screening.

## **12 Hydrant Licence**

- 12.1 To agree quotation of £867.48 + vat for the use of hydrants at Hardy Way, SG5 4GL, Eliot Way, SG5 4JJ, Disraeli Place, SG5 4GG and o/s 22 Kipling Crescent, SG5 4GY.

## **13 The Transfer of the Community Hall**

- 13.1 Templars has advised that the works are now complete, and the Community Hall Trust has confirmed, to the best of their knowledge, the works have been completed.
- 13.2 In June 2014, FPC agreed in principal and subject to due diligence to accept Fairfield Redevelopments Limited's proposal to transfer the Community Hall to FPC. FPC to confirm it still agrees to the transfer and to agree to appoint Blandy and Blandy as the solicitors for the transfer and for the lease to the Community Hall Trust. FPC to discuss paying the Community Hall Trust's legal costs regarding the lease and a new trust deed as they will need to engage a solicitor too.
- 13.3 Works that will need to be done in the future are
  - Painting / filling windows of the Hall – there is at least one pain of glass that requires replacing and the paint is peeling of the “False Window” opposite the School and requires some work to the timber. These have been painted twice since the Hall opened but need more than just paint but some remedial work as well.
  - The area outside the far-left fire door going towards the rear gates, requires a hard surface.
  - Access to the loft via an access that is not through the boiler room.

## **Information items**

## **14 Elections**

- 14.1 The next elections for Fairfield Parish Council are on 2<sup>nd</sup> May 2019. Residents are encouraged to stand for election. Further details are available from CBC or the parish clerk.

## **15 Adoption of Eliot Way**

- 15.1 CBC has advised that there are still land ownership issues to be resolved before adoption. CBC'S legal advisers, LGSS, have confirmed that the proposed highway includes parcels of land belonging to three parties. The third title is being sent by post as they are unavailable online.

CBC hope to be undertaking its final inspection in the next two weeks and will provide the developers with the list of remedial works that they are outstanding.

## **16 Noticeboard at Fairfield Gardens**

- 16.1 This is ready to be delivered to Fairfield Gardens. Preim will arrange installation.

## **17 Noticeboards around the Hall**

- 17.1 These are ready to be delivered to Fairfield Hall. FHMC will arrange installation.

## **18 Speed Watch Signs**

18.1 These have been installed. However, one needs to be relocated so that it is visible when travelling from the Letchworth direction.

## **19 New Posts on Dickens Boulevard**

19.1 The black posts will be replaced with metal ones and two additional ones will be replaces on the opposite side of the road.

## **20 Replacement Dog Bin adjacent to cricket pitch**

20.1 This has been installed.

## **21 New Litter Bin adjacent to cricket pitch**

21.1 This has been ordered from Broxap and will be installed by Hislop's. The location will be the north east corner of the cricket field (or further up near the tennis court).

## **22 Outdoor Gym / Trim Trail**

22.1 To receive an update from Councillor Hunt.

## **23 Emergency Plan**

23.1 To receive an update from Councillor Milliken

## **24 Tree Replacement Policy**

24.1 The draft policy has been distributed to all parish councillors and will be sent to all management companies in Fairfield before FPC consider adopting it.

## **25 Issues around Tesco, Dickens Boulevard**

25.1 A resident has complained about the noise from the cages being moved early in the morning and late at night. FPC has written to Tesco to see if a solution can be found.

## **26 Central Beds Crime Figures**

26.1 February 2019 – 0 crimes in Fairfield

## **27 Priority Setting Meeting March 2019**

27.1 To receive a report from Councillor Dack.

## **Finance and Correspondence**

### **28 Finance**

28.1 To agree payments. **(Appendix A)**.

### **29 Correspondence**

29.1 Any urgent correspondence received between 8<sup>th</sup> and 14<sup>th</sup> March 2019

### **30 Any other business**

NB This is for exchange of information only. No decisions or actions can be agreed at this time.

### **31 Date of next meetings**

31.1 The APM will be held on Thursday 28<sup>th</sup> March at 7.30 pm

31.2 The meeting with the management companies will be held on 4<sup>th</sup> April at 7.30 pm

31.3 The next Parish Council meeting will be held on 11<sup>th</sup> April 2019 at 7.00 pm for planning and 7.30 pm for all other matters.

## Appendix A

### Payments

To whom	Description	Total	
Katrina Henshaw	February wages	£874.51	
HMRC	February Tax and NI	£351.11	
WH Smiths	Stationery	£21.54	
EE	Mobile phone – February	£40.03	
Hislop & Co Horticulture Ltd	Maintenance contract	£1,200.00	
Hislop & Co Horticulture Ltd	Salt bin	£335.29	
Microsoft	Office 365 subscription	£79.99	
Furnitubes	Bench for Orchard	£6,984.00	
Chris Bidwell	Reimbursement for polymer for remembrance event	£11.98	
Trafalgar Fire	Lights for Community Hall	£1,843.86	
Fairfield Community Hall	Credit for overcharge on invoices for Scout rent from September – December 2018	-£121.00	£835.00
	Scout rent – January 2019	£284.00	
	Scout rent – February 2019	£300.00	
	Scout rent – March 2019	£372.00	
East Malling Services	DNA Fruit tree	£31.20	
Auckland Manufacturing	Speed Watch signs	£198.00	
Broxap	Dog bin	£240.00	
Character Signs	Noticeboards for Fairfield Hall	£4,332.00	5,868.00
	Noticeboard for Fairfield Gardens	£1,536.00	
<b>Total</b>		<b>£18,914.51</b>	