

Minutes of the meeting of Fairfield Parish Council held in Fairfield Community Hall on Thursday 11th February 2016 at 7:30 pm

Councillors present: B E Dack (Chairman), C Bidwell, N P Hanks S L Jones, T Milliken and P Mitchinson.

Officer present: Katrina Henshaw (Parish Clerk)

Also present for all or part of the meeting: Ward Member Councillor S Dixon and two members of the public.

263 Apologies for Absence

263.1 Apologies received from Councillor Daffarn (holiday) and Ward Members Councillors B and J Saunders.

264 Disclosures of Interest and Dispensation requests

264.1 No disclosures of interest and no requests for dispensation were received.

265 Council Minutes

265.1 Minutes of the meeting held on Thursday 14th January 2016 had been circulated to all councillors and it was

RESOLVED

That these minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman.

266 Public Participation

266.1 No members of the Public requested to speak.

267 Parish Crime Update

267.1 Between 11th January and 3rd February there were no new recorded crimes and no new solved crimes.

268 CCTV at Tesco

268.1 Tesco have no money left in the 2015/16 budget for a new CCTV so will relook at it after April. It was agreed that FPC would investigate costs of a CCTV. Councillor Bidwell to investigate.
Action: CB

269 Central Bedfordshire Council Ward Members Report

- 269.1 The budget consultation has finished and there will be a 3.75% increase on the Council Tax.
- 269.2 The consultation about the new school in Fairfield has started and the deadline for comments is 16th March. It was agreed that FPC should meet with Ward Members and representatives from the Education Department at CBC. Councillor Dixon to arrange. **Action: SD**

270 Annual Parish Meeting – 31st March 2016

- 270.1 It was agreed to invite Olly Martins, the police and crime commissioner for the Bedfordshire Police force area and the Chief Inspector or Superintendent to discuss policing levels and why Fairfield no longer has a named PCSO. **Action: KH**

271 Fairfield Branding

- 271.1 Councillor Dixon has the support from all the relevant parties to request that Fairfield has its own address. FPC to write to Royal Mail to request this change. **Action: KH**

272 Bronte Avenue Trees

- 272.1 The work has been completed.

273 Dog Fouling around Fairfield

- 273.1 FPC is waiting for clarification from CBC about the laws and the enforcement of these laws.

274 Leisure Strategy Document

- 274.1 Councillor Dixon is to conduct a walkabout on 19th February at 10.00 am with the Chairman and others to produce a new map. To include possible sites for a War Memorial and Cemeteries and / or Garden of Remembrance. **Action: SD / ALL**

275 Section S106

- 275.1 Nothing new to report.

276 Orchard

- 276.1 Work has started and West Orchard is almost complete. Twenty volunteers worked hard under supervision on Saturday 6th February.

277 Speed Limit in Fairfield

- 277.1 CBC is still awaiting a response from Bovis, Taylor Wimpey and David Wilson before CBC can investigate the 20mph zone for the whole of Fairfield. The clerk to chase up. **Action: KH**

278 Additional Parking at Kipling Crescent

- 278.1 Councillor Hanks measured the proposed area for additional parking spaces by Kipling Crescent and confirms his proposal meets regulations. It was agreed to ask CBC Planning for their comments before submitting the application: **Action: NH**

It was also agreed to hold a Public Meeting on 25th February at 7.30 pm to show local residents the proposal. The clerk to write to the residents. **Action: All**

279 Car Park Signage for Bowls and Cricket Clubs

279.1 It was agreed for FPC to obtain quotations for signage to the car park outside the gates on Kingsley Avenue and at the car park entrance. This proposal to be discussed at the Joint Meeting with Resident/Management Companies/Associations on 3rd March. The clerk to add to the agenda. **Action: KH**

280 People driving on paths around the school

280.1 The bollard will be installed in March.

281 Signs

281.1 New Directional signs to Fairfield from Wilbury Hills Road have been ordered with HCC. The clerk to chase up. **Action: KH**

282 Allotments and Recreation Space

282.1 CBC continues to negotiate with the tenant for the land.

282.2 FPC will start looking at local schemes to get an idea on how to fund the project and find out what contractors were used. **Action: BD / PM / CB / SJ**

283 Cemetery

283.1 FPC has received the views of Fairfield Community Church. To be discussed after the walkabout with Councillor Dixon (item 274.1)

284 Blue Lagoon

284.1 FPC is meeting CBC at the Community Hall on 19th February at 12.30 pm. **Action: ALL**

285 The Parish Plan

285.1 There are several items on the short term plan that should be completed within one year. It was agreed to discuss Green Waste and additional seating in play parks at the Joint Meeting with Resident/Management Companies/Associations on 3rd March. The clerk to add to the agenda. **Action: KH**

286 The Neighbourhood Plan

286.1 The initial drafts have been sent to CBC and FPC is waiting to hear what CBC expects it to look like. The final plan will need to be designed. Councillor Mitchinson to ask Chris Brown (who designed the Parish Plan and FPC logo) for a quotation. **Action: PM**

287 Public Art Money (S106)

287.1 Councillor Mitchinson and the clerk met with Julia Scott, CBC and Wendy Briggs, Artist. If a band stand was required this would need to be funded via FPC and/or FPRA. The S106 money would pay for any artwork associated with the band stand and Wendy Briggs supplied some suggestions which had been distributed to all. It was agreed to discuss this project at the Joint Meeting with Resident/Management Companies/Associations on 3rd March. The clerk to add to the agenda. **Action: KH**

288 Fairfield Hall

- 288.1 The Directors of FHMC met Sally Wileman on 29th January but nothing seems to be happening. Completion Certificates should have been issued in June 2015 but haven't been and there is no work being done on behalf of Livesey at the moment. There is concern that Building Control has no intention of issuing these completion certifications. FHMC have formally requested a meeting with Councillor Dixon and FPC and this request was granted. Councillor Dixon to supply dates. **Action: SD / ALL**

289 Emergency Plan Training Session

- 289.1 The training session was very useful. It was agreed that Councillor Bidwell would continue as the Lead Officer and Councillors Jones and Milliken would become his assistants.

290 Planning Applications

- 290.1 CB/16/00037/FULL 11 Bronte Avenue.
Rear extension.
FPC has no objection to this application other than conditions are that all materials are to match existing bricks and windows.
- 290.2 CB/15/04320/OUT Land to the rear and side of East Lodge, Hitchin Road.
Amendment to the outline application: 15 No. dormer bungalows on area of open land.
FPC has nothing further to add to our original comments emailed on 11th January 2016
- 290.3 CB/15/04299/OUT West Orchard, Fairfield
Amendment to the outline application: 2 No Dormer Bungalows on the area of vacant land in the northern part, to the south of west drive at Hardy Way; of the former orchard to the west of Fairfield Hall.
FPC has no additional objections to this amendment but the original objections sent on 10th December 2016 still apply.

291 Planning Decisions

- 291.1 None received.

292 Finance

- 292.1 Bank Account
It was agreed that FPC will speak to the auditors (BDO) to see if they are happy with FPC keeping only one account with Unity Trust as they were a low risk. **Action: KH**
- 292.2 MBS Contracts
MBS has quoted the same prices. Following a discussion it was

RESOLVED

To renew the following contracts until June 2017.

Fairfield Park – Areas being handed over to Parish Council

- To cut grass to road verges and beds around trees – 32 visits March to October
Cost of works £4,480.00 + VAT
- To spray all road edges as and when; to control weed growth
Cost of works £1,380 + VAT
- To sweep all road edges and litter pick each visit; removing all debris
Cost of works £1,200.00 + VAT
- To supply and spread rock salt to all roads as agreed at £7.00 per bag (40 bags per visit).

2 Dog bins at either end of the Cricket Ground adjacent to Kingsley Avenue

- To empty 2 dog bins at either end of the cricket ground adjacent to Kingsley Avenue. Twice weekly commencing 16th December 2014.
Cost of works £384.00 + VAT per year

Cutting the grass to the rear of Community Hall

- Grass to be cut and dropped, strim around all trees and fence lines
Cost of works £32.50+vat per visit (max of 20 visits per year)

Cutting the grass by the entrance to Salisbury Close

- Grass to be cut and collected and grass sprayed once for weeds
Cost of works £16.25 + vat per visit (max of 20 visits per year).

REASON

MBS currently have the contract with Scanlans so are already on site. The price was originally put to tender and was competitive so with no increase the price remains competitive.

The clerk to place contracts. **Action: KH**

292.3 Receipts and Payments

Councillors were provided with payments totally £3,599.53 and receipts totally £12.88. It was

RESOLVED

That all monies on the payments list be paid and receipts be noted.

293 Date of next meeting

293.1 The next Parish Council meeting will be held on Thursday 10th March 2016 at 7.30 pm.

293.2 The Annual Parish Meeting will be held on 31st March 2016 at 7.30 pm

Meeting closed at 9.20 pm